

## FINANCE

The Mission of the Finance Department is to manage, protect, and report on the City of San José's financial resources to enhance the City's financial condition for our residents, businesses and investors.

## FINANCE DEPARTMENT

The Finance Department manages the City's debt, investments, disbursements, financial reporting, purchasing, and revenue collection. In 2011-12 the department had approximately 118 authorized positions and its operating expenditures totaled \$13.6 million.\*

The Treasury Division manages the City's cash and investment portfolio; the three goals of the investment program are safety, liquidity and yield. In 2011-12, the investment portfolio earned an average of 0.69 percent; the investment portfolio totaled \$913.4 million, a drop from \$1.4 billion from five years ago. The Treasury Division also issues debt and administers the City's debt portfolio, which consisted of \$5.7 billion in outstanding bonds at the end of 2011-12.

The Accounting Division is responsible for timely payments to vendors and employees, and for providing relevant financial information to the public. During 2011-12, the Disbursements section processed 97 percent (258,586 out of 265,603) of employee payments (e.g. wages) timely and accurately.

The Purchasing Division is responsible for reliable services to ensure quality products and services in a cost-effective manner, and proper insurance coverage for the City's assets. In 2011-12, the department procured \$94.0 million dollars of products and services, with an estimated \$956,000 of cost savings associated with centralized procurement.

The Revenue Management Division is responsible for City's business systems and processes that support timely billing and revenue collection efforts, reducing delinquent accounts receivable and enhancing revenue compliance. In 2011-12 the division collected \$11.4 million in outstanding accounts receivables.

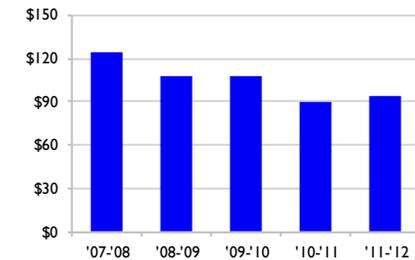
### KEY FACTS (2011-12)

Total investment portfolio (millions)	\$913.4
Total debt managed (billions)	\$5.7
Total dollars procured (millions)	\$94.0
Total dollars recovered from surplus sales	\$190,377
Number of employee payments processed accurately and timely	258,586
Total accounts receivables collected (millions)	\$11.4

### San José Credit Ratings

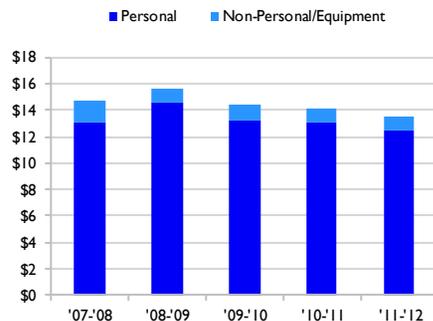
Moody's	Aa1
S&P	AA+
Fitch	AA+

**Total Dollars Procured (\$millions)**

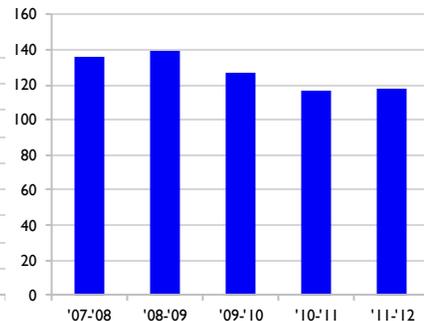


\* The Finance Department was also responsible for \$131 million in Citywide expenditures including \$100 million for debt service, \$15 million for Convention Center lease payments, and \$2 million for general liability claims.

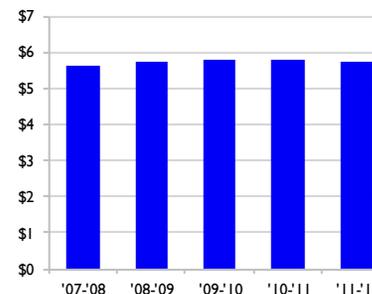
**Finance Operating Expenditures (\$millions)**



**Finance Authorized Positions (\$millions)**



**Total Debt Managed (\$billions)**



**Total Investment Portfolio (\$billions)**

